**Aboriginal Wellbeing Worker**

**Closing Date: 5pm Friday, 4 October 2024**

**The Organisation**

Galambila Aboriginal Corporation trading as Galambila Aboriginal Health Service is an Aboriginal Community Controlled Health Service located in Coffs Harbour, NSW. Galambila is a leading provider of high quality, culturally relevant, comprehensive primary health and related care services. Galambila serves the Aboriginal communities of Coffs Harbour, Urunga, Bellingen and Woolgoolga.

**Important Information**

There is one position available. All employees must have received two completed COVID-19 vaccinations prior to commencement.

**This is an Aboriginal Identified role.**

Confirmation of Aboriginality required.

Galambila provides a smoke-free work environment and promotes a no-smoking culture for staff where they are encouraged and supported not to smoke. Smoking is not permitted at any time in the buildings of the workplace or vehicles of Galambila.

**Salary**

Galambila offers the following salary package:

* Base salary commencing from $74,000– appointment will occur based on previous skills, qualifications, registration, and experience;
* 11.5 % superannuation;
* Additional 5 days sick leave per year;
* Additional leave for NAIDOC and Christmas; and
* Monthly rostered days off.

**How to apply**

To apply for this role you will need to provide:

* A completed Applicant Details Form;
* Your updated Resume; and
* A maximum two page cover letter addressing the capabilities relevant to the role.

You can submit your application directly by email to [HR@Galambila.org.au](mailto:HR@Galambila.org.au) or online at [www.galambila.org.au/careers](http://www.galambila.org.au/careers).

For further information or enquiries please ring Jen on 02) 6652 0800

Late applications will not be considered for interview.

Applications must be received on or before **5pm Friday, 4 October 2024**



**APPLICANT DETAILS**

**Position Applied for**

Wellbeing Worker

**Name**

Click here to enter text.

**Do you identify and are recognised as Aboriginal or Torres Strait Islander?**

Yes, Aboriginal  Yes, Torres Strait Islander  Yes, Aboriginal and Torres Strait Islander

No, I don’t identify as either Aboriginal or Torres Strait Islander

**Please identify which gender you identify and are recognised as?**

Female  Male  Prefer not to say

**Address**

Click here to enter text.

**Suburb, State and postcode**

Click here to enter text.

**Contact Number Alternative Contact Number**

Click here to enter text. Click here to enter text.

**Email address**

Click here to enter text.

**How did you hear about this vacancy?**

Choose an item.

If other, please detail: Click here to enter text.



**Role requirements – Wellbeing Worker**

**Capabilities**

**Flexible**: Adapts to changing circumstances in the workplace; Prioritises work and addresses what is most important.

**Client focused:** Prioritises needs of clients; Aims for best outcomes for clients and is outcome focused; Follows through on commitments.

**Resilient**: Recovers from setbacks; overcomes obstacles and impediments; Learns from experience and identifies area for self-development.

**Supportive**: Encourages others to attain goals and achieve outcomes; Listens actively and inspires confidence; Demonstrates empathy when confronted with adversity.

**Verbal communication**: Provides considered responses and clear messages to inspire trust and confidence of others.

**Client confidentiality and dignity**: Ensures systems and policies for protection of client confidentiality are maintained and fosters a culture of respect for clients’ dignity.

**Desirable:**

1. A minimum 2 years’ experience working in a case management role
2. Experience in an Aboriginal Community-Controlled Health Service
3. Knowledge of suicide prevention services within the Mid and North Coast region
4. Experience in providing support to clients who are experiencing a suicidal crisis or who have had a suicidal attempt.
5. Hold a Certificate in Aboriginal Mental Health First Aide (AMHFA), Suicide Prevention or I-ASIST.

**Licence**

1. Current ‘C’ Class driver’s licence is mandatoryfor this role.

**Qualifications**

Please note Galambila Aboriginal Health Service considers that tertiary qualification in Social Work, Psychology or Mental Health Nursing that is eligible for accreditation/registration through AASW or APHRA.

**Position Description**

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| --- | --- |
| Position: | Aboriginal Wellbeing Worker |
| Location: | Galambila Aboriginal Health Service |
| Pay structure: | Galambila General Enterprise Agreement 2017 |
| Hours per week | 38 |

|  |
| --- |
| Our Values → Respect ↔ Accountability ↔ Inclusive ↔ Compassionate ↔ Empowerment |
|  |
| Our Purpose → Culturally appropriate care that ensures the best possible health and wellbeing outcomes for those on Gumbaynggirr Land |
|  |
| Our Vision → Greater choices for our mob to improve health for all stages of life |

**About the role**

We are looking for the right person to come and join our team as a Culture Care Connect Wellbeing Worker. Aboriginal and Torres Strait Islander people continue to be significantly impacted by suicide and suicide ideation. The Culture Care Connect program seeks to overcome the inequality experienced by Aboriginal and Torres Strait Islander people.

Integrate suicide prevention planning and response activity by developing and delivering trauma-aware, healing-informed services which take into consideration the intersection between AOD (alcohol & other drugs), SEWB (social & emotional wellbeing), primary health and other complementary programs.

The Wellbeing Worker is responsible for providing assertive and timely follow-up care for all Aboriginal and Torres Strait Islanders peoples referred to this service following a suicide attempt or suicidal crisis in line with our Aftercare Service Delivery Model.

**Objectives**

Wellbeing

**Role Responsibilities**

Contribute to a localised service delivery model for wellbeing services through a codesign approach with local community using NACCHO’s National Model of Care and other resources as a framework.

Provide support to Aboriginal and Torres Strait Islander individuals who have been referred following a suicide attempt or suicidal crisis in line with the agreed service delivery model.

Build and maintain strong referral pathways including, but not limited to, the following services: acute care services, schools, police, funeral services, alcohol and drug services, mainstream and Aboriginal and Torres Strait Islander-led mental health services.

Participate in the Aftercare Services Community of Practice established to support Galambila in setting up and maintaining suicide prevention support and facilitate sharing of best practice and expertise.

Undertake reporting on wellbeing support activities in line with contract requirements including ensuring appropriate data collection.

Maintain client confidentiality.

**Workplace responsibilities**

* Work as a team member, seeking support, guidance and direction as required;
* Attend meetings and undertake training as appropriate to the role of Aftercare Support Worker;
* Perform any other duties consistent with the terms of employments as may be directed or implied from time to time; and
* Participate in staff performance reviews.

**Workplace Health and Safety responsibilities**

* Follow defined WH&S and injury management policies and procedures;
* Take reasonable care for the safety of others in the workplace;
* Ensure organisational compliance with any requirements of the WH&S Act and other legislation with regard to health, safety and welfare in the workplace;
* Not intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare in compliance with the WH&S Act or other legislation;
* Report all accidents or incidents which did, or could have resulted in, injury to others in the workplace or damage to property;
* Report all hazards or potential hazards;
* Be familiar with emergency evacuation procedures and participate in regular training in safety procedures; and
* Provide input into regular safety inspections for their department.

**Child Protection Responsibilities**

* Be familiar with and adhere to legislation in relation to Child Protection and comply with NSW Health Frontline Procedures for the Protection of Children and Young People; and
* Attend training in Child Protection as required.

**Continuous Quality Improvement responsibilities**

* It is the responsibility of each staff member to be aware of the contents of the policy and procedures manuals and work within the principles contained therein.
* Each staff member is expected to be committed to quality service and to participate in activities to enhance continuous quality improvements in the workplace.

**Non Smoking Policy**

Galambila provides a smoke-free work environment and promotes a no-smoking culture for staff where they are encouraged and supported not to smoke.



**Galambila Privacy and Confidentiality information**

One of the many rules to which staff must strictly adhere is the rule of professional secrecy and access to confidential information. All Galambila employees must observe a strict code of secrecy in any matters relating to work at Galambila and particularly in relation to information regarding clients/patients.

It is equally important that members of staff do not disclose any health information of clients/patients to any other staff member unless this information is necessary for the provision of care and is exchanged in the course of providing care.

Matters concerning the work of Galambila including information about clients/patients must never be discussed outside of Galambila and each member of staff has a moral and legal obligation to Galambila not to violate the trust placed in them in the handling of sensitive and confidential client and organisation information.

Staff recruited to Galambila are required to sign privacy and confidentiality agreements upon commencement of employment. Breaches of privacy and confidentiality are treated with the utmost seriousness and may result in disciplinary action up to and including termination of employment.

**Employment Arrangements**

An offer of employment is subject to a six (6) month probationary period. This role is advertised as a fixed term contract concluding 30 June 2025. Continuation in the role is subject to funding and satisfactory performance. A review of performance will be conducted 3 months after commencing. All staff undertake individual Performance Agreements including regular reviews. Your reporting lines may change from time to time at Galambila in accordance with operational requirements.

This role is advertised across 2 grades - level 2, and 3. The appointment will be to the relevant level dependent on the successful candidate’s qualifications.

This appointment is subject to a satisfactory clearance for a police check and a clearance for working with Children undertaken by the Office of the Children’s Guardian (NSW).

**Documentary identification required**

**Successful applicant** will be required to provide the following documentation:

* Working with Children Check verification or application number;
* Proof of two COVID-19 vaccinations or a completed medical contraindication from a medical practitioner;
* Proof of identity (such as Birth Certificate, Drivers licence, Proof of Age Card, or Passport); and
* Copy of qualification and registration with AHPRA / AASW.